

Seethi Sahib Memorial Polytechnic College, Tirur

Minutes of the 75th Board of Governors Meeting

Date & Time: March 12, 2021, 10 AM

Mode: Online

Meeting Agenda:

1. Review & approval of the minutes of the 74th BOG meeting.
2. Report on the follow-up activities on last BOG meeting.
3. Budget estimate for 2021-22 and revised estimate for 2020-21.
4. Budget estimate for continuing education cell for 2021-22 and revised estimate for 2020-21.
5. Result analysis of Diploma Examination held in 2017-18, 2018-19 & 2019-20 academic years.
6. Ratification of the promotions made since the last BOG meeting.
7. Ratification of the revocation of suspension made since the last BOG.
8. Ratification of higher grade promotions since the last BOG meeting.
9. Account statement for the year 2019-20 of the institution, CE cell and CDTP.

Minutes of the Meeting:

1. The meeting commenced with the review and approval of the minutes of the meeting held on August 26, 2020.
2. A report on the follow-up activities after the last BOG meeting was presented. Meeting expressed satisfaction on the implementation of the decisions in the last meeting. After a discussion, the meeting approved the report.
3. The budget estimate for the institution and continuing education cell for the year 2021-22, along with the revised estimate for 2020-21, were discussed. After discussion, all the presented budgets and revised budgets were approved.
4. The results of the diploma examinations for 2017-18, 2018-19 & 2019-20 academic years were analyzed, and the meeting expressed satisfaction with the outcomes.
5. All promotions since the last BOG meeting were ratified.
6. Higher grade promotions since the last BOG meeting were ratified.
7. Meeting ratified the revocation of suspension made after the last BOG meeting.
8. The audited account statements for the institution and CE cell for the year 2019-20 were approved and passed.
9. Approved the proposal for tiling the building in the campus.
10. Approved the proposal for constructing car parking sheds near the main building.
11. Meeting approved the proposal for enhancing the area of smithy and foundry sections.

The meeting concluded with the necessary approvals, and further actions were identified for pending matters.

Action Taken Report:

1. BOG meetings congrats message were conveyed to staff and students on their achievements in connection with SAGY, NSS, arts, sports and WID activities.
2. Promotions ratified by BOG were fully implemented.
3. Appointments ratified by BOG were fully implemented
4. Reversions ratified by BOG were fully implemented.
5. Higher grade promotions ratified by BOG were fully implemented.
6. Resignation ratified by BOG was fully implemented.

Meeting adjourned at 1 PM.

Meeting Attendance:

1. K. Kutty Ahammed Kutty 
2. Riaz Ahammed 
3. Kurukkoli Mideen 
4. Sasi Kumar KN 
5. Beena.P 
6. Abdul Nazer Kaipanchery 